ADATSA/ADULT ASSESSMENT REFERRAL

REFERRING CSO	DATE

SECTION A. IDENTIFYING INFORMATION

1. CLIENT LAST NAME	FIRST NAME	MIDDLE NAME

2. DATE OF BIRTH	3. ACES CLIENT NUMBER	4. GENDER ☐ Male ☐ Female	5. SOCIAL SECURITY NUMBER

6. CLIENT TELEPHONE OR MESSAGE NUMBER	7. LIMITED ENGLISH PROFICIENCY? ☐ No ☐ Yes; Primary language:

8. ADDRESS: STREET	CITY	STATE	ZIP CODE

SECTION B. ASSESSMENT APPOINTMENT INFORMATION

1. NAME OF ASSESSMENT CENTER/ENTITY	2. TELEPHONE NUMBER

3. STREET ADDRESS

4. APPOINTMENT DATE	5. APPOINTMENT TIME

Please Note: Take this form (and any attachments) with you to your appointment. Failure to keep this appointment may result in denial, delay or termination of your benefits. Failure to accept a program of treatment as prescribed by the assessment center means you refuse treatment, which may result in denial, termination, and possible sanction. If you have questions about treatment requirements, please ask your CSO worker.

SECTION C. TO ASSESSMENT CENTER

1. DATE OF APPLICATION	2. NAME OF REFERRING AGENCY, OTHER THAN CSO (I.E., HOSPITAL, JAIL, DETOX, ETC., IF APPLICABLE)	3. AGENCY TELEPHONE NUMBER

4. CLIENT TYPE (CHECK ALL THAT APPLY)

☐ TANF ☐ PPW ☐ ADATSA ☐ SSI/GAX ☐ Other: _____

5. PRIORITY GROUP:

☐ Pregnant ☐ CPS Referral ☐ I.V. Drug ☐ HH/Children ☐ Regular ADATSA (No Priority)

6. The above named client is (Check appropriate box): ☐ Applicant ☐ Current Recipient ☐ Transfer from another program

☐ A. Client is Title XIX CNP eligible. **PIC Number is:** _____

☐ TANF ☐ SSI ☐ Other: _____ OR ☐ Attach printout of medical card.

☐ B. Applying only for ADATSA Service

☐ C. ☐ ADATSA and GAU (Applying for both) ☐ GAU eligibility established ☐ GAU eligibility pending

☐ D. Other reasons this client is being referred?

7. ☐ Other incapacity/health problems: _____

☐ A. Other evaluation pending (indicate type and date scheduled): _____

☐ B. Medical/psychological information attached. ☐ Screening information attached.

☐ C. Special needs for this client. Describe: _____

8. Comments/Other:

9. FINANCIAL WORKER/CASE MANAGER TELEPHONE NUMBER	10. SOCIAL WORKER TELEPHONE NUMBER

COPIES TO: Client File; Client; Assessment Center

INSTRUCTIONS

The initiating worker:

1. Enters the referring community Services Office (CSO) name and current date.
2. Completes Section A, including the client's full name. The full middle name (not just initial) is requested.
3. Completes Section B when the assessment appointment is established.
4. Completes Section C:
   A. Item 1 designates date the application was initiated.
   B. Completes Items 2 and 3 by entering the name and telephone number of the agency or other entity that prompted the individual to seek chemical dependency services.
   C. Item 4 designates client's program type(s).
   D. Completes Item 5 designating the client's priority category by:
      1) Checking "Pregnant" for anyone currently pregnant or up to two months postpartum;
      2) Checking "CPS Referral" for anyone that is a direct referral for chemical dependency services from Children Protective Services;
      3) Checking "I.V. Drug" for anyone that is an intravenous drug user;
      4) Checking "HH/Children" for individuals with children in the home;
      5) Checking "No Priority" for everyone not included in the first four priorities.

   NOTE: If the client is pregnant, contact the local assessment center immediately for an assessment, as these individuals are fast tracked through the assessment process.

   E. Completes either A, B, or C in Item 6, as appropriate. If Item A is checked, indicate Title XIX the PIC code for medical coverage.
5. Completes Items 7 and 8 as needed. Checks Item 7C if the client has a special need.
6. Completes Items 9 and/or 10 with the names and telephone numbers of the referring financial and social workers.